

Education
At
C L Gupta Eye Institute

Vision Technician Course



C L Gupta School of Optometry
C L Gupta Eye Institute
Ramganga Vihar, Phase-II
Moradabad, U.P, India Phone: 0591-2477800

Who are Vision Technicians?

Vision Technicians are eye care professionals who assist ophthalmologists in the clinic, participate in population screening programs and work independently at Vision Centers.

What does a Vision Technician Do?

In the Vision Technician Course, students are trained in taking the history of patients, doing refraction and eye examinations (including slit lamp and applanation tonometry), and in the use of A-scan and the keratometer to calculate IOL power. They are also trained in community-based activities like doing surveys and screenings, and in informing local people on eye care.

Eligibility for the Vision Technician Course

Candidates with an Intermediate (10 + 2) with PCB or PCM with a minimum of 45 % marks are eligible to apply.

Candidates can get the application form from institute Accounts Department

Interviews for the admission take place in July. The course begins on the first Monday of the month of August.

Program's Curriculum

The duration of the course is 12 months. For the first five months, students have classes and practical training at the C L Gupta School of Optometry. After passing the theory exam, students are sent for their clinical training to C L Gupta eye Institute. The duration of the hands-on training is six months.

In the last month, students need to back at the school for final classes and exams.

Course Fee:

Rs. 80000/- for whole course or Sponsored

Facilities:

Study materials

They can make free use of the library and the computer center at the school.

Free Vegetarian food will be provided in the campus canteen.

ADMISSION PROCESS

For getting admission in vision technician course the candidate should have passed intermediate examination as qualification with science stream.

It is the responsibility of the candidate to see his/her eligibility for admission.

1. A merit list shall be prepared strictly as per the mark scored in Intermediate examination.
2. Eligible candidates shall be called for interview and verification of the documents submitted by them along with application.
3. List of candidates selected in the interview shall be displayed on the notice board of the Institute. They will be informed about their selection by sending individual letter also.

4. Student seeking admission will have to submit original certificate / mark sheet in the office of the institute at the time of admission.
5. Selected candidates will have to deposit the Annual and one-time fees at the time of admission or as per opted mode of payment, failing which the admission will be cancelled
6. In case a student does not turn up for studies after depositing the fee, the same shall be forfeited in any condition what so ever.
7. The fee may be revised as per guideline issued by the C L Gupta Eye Institute or the trust during the particular session/course
8. Fees once deposited will not be refunded in any case.
9. **All the payments for the institute fee and others should be made by D.D in favor of C.L.Gupta Eye Institute payable at Moradabad**

Application duly filled along with the following document should be submitted in the office of the institute on or before the prescribe date.

1. Attested copy of mark sheet and certificate of intermediate or equivalent examination.
2. Attested copy of mark sheet and certificate of high school / equivalent examination showing the date of birth of the candidate.
3. Character certificate from the principal/ head of college/ institute last attended.
4. Bank draft no. Date For Rs.....
Bank.....
5. Recent passport size photographs 4
6. Total number of documents attached.....

SPONSORED CANDIDATES

Seeing the nature of course institute can sponsored to the candidates from poor economical family background.

1. Sponsored candidates have to submit only an annual amount of Rs.8000/- for the whole duration of course.
2. All the sponsored candidates have to serve a minimum of 2 years job period at the institute vision centre or main base hospital.
3. The vision technician certificate will be awarded to the sponsored candidates once they will complete 2 years duration of job at the institute vision centre or main base hospital after completion of the course.
4. In case a sponsored candidate does not want to serve a minimum period of 2 years job at institute vision centre or base hospital can get their certificate after paying an amount of Rs.72000/- to the institute account department.
5. The decision of selection board of the institute will be final and binding on the candidates with respect to admission or cancellation or awarding the certificate and no request on any ground will be entertained by the management in this regard.

CANCELLATION of ADMISSION

1. The admission shall be cancelled in case of submission of false/forged documents and if a candidate is held in any criminal case or gross indiscipline/ misconduct.
2. If a candidate is suspected to be suffering from any incurable/chronic illness a medical may be constituted to assess his/her medical fitness to continue the course at any stage.
3. The decision of selection board of the institute will be final and binding on the candidates with respect to admission and no request on any ground will be entertained by the management in this regard

GENERAL RULES AND REGULATIONS

1. All students shall comply with the rule and regulations of the college/ Institute.
2. Regular and punctual attendance at theory practical and clinical classes and examination etc. is compulsory. The students whose overall performance conduct and academic standards are not found satisfactory shall not be allowed to appear in the annual exam.
3. All candidates must have a minimum of 80% attendance to be eligible for being sent for the examination
4. Any candidate who does not have adequate attendance or progress in any subject will not be permitted to appear of the examination that year.
5. Attendance at class/ terminal examinations and marks obtained at these examinations will be taken into consideration in assessing the progress and internal assessment.
6. Students must pay for the all damage of the institute property if they found to be responsible.
7. Students are not allowed to use the institute telephone.
8. Student should present the sick leave certificate from institute physician along with the leave slips. All such cases of illness along with recommendation of sick leave in writing will be forwarded by the HOD to the Principal for sanction of the leave.
9. Taking leave during the course period is discouraged. However students requiring leave for any reason should apply with a letter from their parent's / legal guardians.
10. At the time of admission to the institute the student's parent/legal guardian will be required.
11. Students may be terminated for disobedience and violation of the rules and regulation prescribed by the authorities.
12. Use of cell/mobile phone by student is strictly prohibited in class rooms, hospital and community health postings.
13. The decision of the principal in all disputes will be final and binding to the students.

INDISCIPLINE & MISCONDUCT

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the Institute, violations of the discipline shall include:

1. Disruption of teaching, student examination, research or administrative work, curricular or extra-curricular activity or residential life of the members of the institute, including any attempt to prevent any member of the institute or its staff from carrying on his or her work; and any act reasonably likely to cause such disruption,
2. Use of abusive and derogatory slogans or intimidatory language or incitement of hatred and violence or any act calculated to further the same.

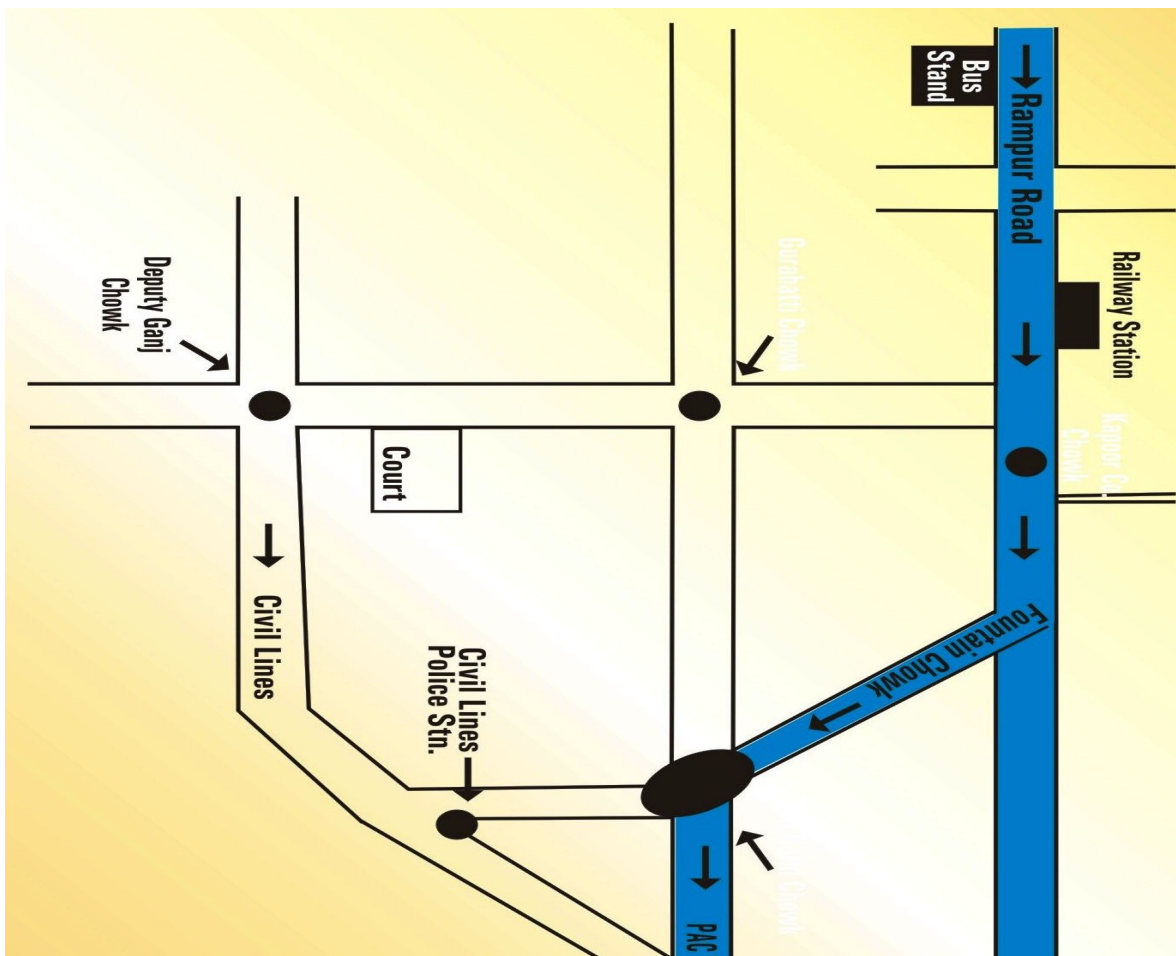
3. Ragging in any form
4. Eve teasing or disrespectful behavior to women or girls students.
5. Committing forgery, tampering with or misuse of the institute documents or records, identification cards, etc.
6. Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the Institute premises
7. Possessing or using any weapons such as knives, Lathis, iron chains, iron rods, sticks, explosives and fire arms in the University premises.
8. Arousing communal, caste or regional feelings or creating disharmony among students.
9. Any offence under law

Nature of Penalties

The following penalties may, for act of indiscipline or misconduct or for sufficient reasons, be imposed on a student, namely:

1. Written warning and information to the guardian
2. Fine upon Rs. 500/- which may extent upto Rs. 2,500/-
3. Suspension from the Class/Department/College/Mess/Library/ or availing of any other facility
4. Recover of pecuniary loss caused to institute Property
5. Debarring from an examination
6. Disqualifying from further studies, or prohibition of further admission or re-admission

Map to Reach C L GUPTA EYE INSTITUTE, Ramganga Vihar, Moradabad



C L GPTA EYE INSTITUTE
VISION TECHNICIAN COURSE
 (APPLICATION FORM FOR ADMISSION)

Application No:

Date:

Name of the Course Applied for: Vision Technician Course

1. Name:
2. Father's Name:
3. Mother's Name:
4. Father's Occupation:
5. Date of Birth:
6. Nationality:
7. Sex:
8. Permanent address/Correspondence address:

Affix a self attest
 passport size photograph
 (Do not staple)

10. Religion.....

Annual Income of Parents.....

10. Details of Qualifying Examination:-

11. Contact No.:

Exam Passed	Name of School/College	Board / University	Year of Passing	Percentage of Marks	Subjects
High School					
Intermediate					

 Parent's/Guardian's Signature

 Signature of the Applicant

C L Gupta School of Optometry
C L Gupta Eye Institute
Ramganga Vihar, Phase- II, Moradabad, U.P, India
Declaration Form
(Attach with application form)

Declaration by student

I have carefully read the details regarding the admission to the Vision Technician Course. I declare that the information provided by me in this application is true and correct to the best of my knowledge. Should it be found that the information furnished is untrue in material particulars, I know that I am liable for criminal prosecution and will forgo the allotted seat. The decision of the college is final and binding. I am also aware that the College will not refund the fees either in full or in part, under any circumstances, if I intend to discontinue the course at any time after joining, I hereby undertake to pay the college fees and dues as applicable for the duration of the course.

Place _____

Signature of the applicant

Date _____

Declaration by the Parent/Guardian

(To be signed by the guardian only if both parents of the applicant are not alive)

I _____ hereby affirm that the information provided and enclosures submitted there to in this application of my son/daughter/ward _____ for admission to the Vision Technician Course is true and correct to the best of my knowledge. Should it be found that the information furnished is untrue in material particulars, I know that I am liable for criminal prosecution and he/she will forgo for the allotted seat. I am aware that in all matters regarding his/her admission to the course, the decision of the college is final and binding. I am also aware that the College will not refund the fees either in full or in part, under any circumstances, if my ward decides to discontinue the course at any time after joining, I hereby undertake to pay the college fees and dues for the remaining duration of course.

Place _____

Signature of the Parent/guardian
(If guardian, mention relationship)

Date _____